International Management Committee

Thursday 26th November 2020; 11:00 to 13:00 GMT

Video Conference

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| To attend | | |
| **Name** | **Position** | **Initials** |
| Alan Jones | Chairperson IMC, IVP & Trustee | AJ |
| Dato Radzak Malek | President | RM |
| Rupert Nichols | Honorary Solicitor & Trustee | RN |
| David Pugh | Honorary Treasurer & Trustee | DP |
| Jan Steenberg | Honorary Secretary & Trustee | JS |
| Jane Green | Trustee | JG |
| Romesh David | IVP | RD |
| Fiona Knight | IVP | FK |
| Tom Maville | IVP | TM |
| Ramli Amir | IVP | RA |
| Francis Ehiguese | IVP | FE |
| Sunny Ho | IVP | SH |
| Newton Demba | IVP & Africa Forum Chair | ND |
| Finbarr Cleary | IVP | FC |
| Gayani De Alwis | Global WiLAT Chairperson | GDA |
| Vicky Koo | Deputy Global WiLAT Chairperson | VK |
| Emma Ross | Next Generation Global Chair | ER |
| Tom Naylor | Director of Finance | TN |
| Kevin Richardson | CEO CILT(UK) | KR |
| Harriet Leung | Manager CILT (HK) | HL |
| Abi Sofian | Secretary International Business Forum | AS |
| Keith Newton | Secretary General | KN |
| Jon Harris | International Professional Development | JH |
| Ceri Williams | International Communications | CW |
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| Agenda | | |
| **Number** | **Item** | **Lead** |
| **1.0** | **Welcome** | AJ |
| **2.0** | **Minutes of Meeting on 3rd September 2020**  Matters Arising  Approval to post minutes on website | AJ |
| **3.0** | **Governance Matters**  Annual Reports  Brand Guidelines | KN/CW |
| **4.0** | **CILT Join Up at UK & International level**  Status Update | AJ / RM  AJ |
| **5.0** | **Regional and Forum Reports**  Covid-19 Response   * Webinar & Bulletin Approach   IBF Report  Next Generation Forum Report  IVP Reports  WiLAT Forum Report  IESC Report  Regional Meetings & new branches | KN/CW  FC/AS  ER  IVPs  GDA/VK  JH/JS  KN/RM |
| **6.0** | **Conferences and Conventions**  Status Update including CATF, Africa Forum, Convention  Regional approach in 2021 | FK/KN  ND/KN/FC |
| **7.0** | **Budget 2020-21 & Year End Management Accounts**  Accounts and latest Budget position | KN/TN/DP |
| **8.0** | **Any Other Business** | ALL |
| **9.0** | **Date of Next Meeting & schedule for 2021** |  |
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| Documents available on DMS | | |
| **Item** | **Paper** | **Action** |
| 2.0 | Minutes of Meeting on 3rd November 2020 | KN / CW |
| 3.0 | Brand Guidelines | CW |
| 5.0 | IVP Regional & Forum Reports | IVPs / GDA / ER / FC |
| 5.0 | IESC Report | JH |
| 7.0 | Year End 2020 Accounts | TN |
| 9.0 | Meeting Schedule 2021 | CW |
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