International Management Committee

Thursday 14 May 2020; 12:00 to 14:00 BST

Video Conference

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| To attend | | |
| **Name** | **Position** | **Initials** |
| Alan Jones | Chairperson IMC, IVP & Trustee | AJ |
| Dato Radzak Malek | President | RM |
| Rupert Nichols | Honorary Solicitor & Trustee | RN |
| David Pugh | Honorary Treasurer & Trustee | DP |
| Jan Steenberg | Honorary Secretary & Trustee | JS |
| Jane Green | Trustee | JG |
| Romesh David | IVP | RD |
| Fiona Knight | IVP | FK |
| Tom Maville | IVP | TM |
| Ramli Amir | IVP | RA |
| Francis Ehiguese | IVP | FE |
| Sunny Ho | IVP | SH |
| Newton Demba | IVP & Africa Forum Chair | ND |
| Finbarr Cleary | IVP | FC |
| Dr Dorothy Chan | Global WiLAT Chairperson & Global Advisor | DC |
| Vicky Koo | Deputy Global WiLAT Chairperson | VK |
| Emma Ross | Next Generation Global Chair | ER |
| Andrew Weatherill | Director of Finance | AW |
| Kevin Richardson | CEO CILT(UK) | KR |
| Harriet Leung | Manager CILT (HK) | HL |
| Abi Sofian | Secretary International Business Forum | AS |
| Keith Newton | Secretary General | KN |
| Jon Harris | International Professional Development | JH |
| Ceri Williams | International Communications | CW |
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| Agenda | | |
| **Number** | **Item** | **Lead** |
| **1.0** | **Welcome** | AJ |
| **2.0** | **Minutes of Meeting on 13th February 2020**  Matters Arising  Approval to post minutes on international website | AJ |
| **3.0** | **Covid-19 Response**  Plan on a Page  Audit view of country responses  Country & Regional responses | KN/RM  KN  IVPs |
| **4.0** | **CILT Join Up at UK & International level**  Status Update | AJ / RM  KN / KR |
| **5.0** | **Regional and Forum Reports**  Next Generation Forum Report  IVP Reports  WiLAT Forum Report  Business Forum update | ER  IVPs  DC /VK  AS/FC |
| **6.0** | **Conferences and Conventions**  Status Update | FK/KN  ND/KN |
| **7.0** | **Management Accounts to end March 2020**  Revised Forecast & Cash Flow Management | KN /DP |
| **8.0** | **Any Other Business** | ALL |
| **9.0** | **Date of Next Meeting: Thursday 14th May** |  |
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| Documents available on DMS | | |
| **Item** | **Paper** | **Action** |
| 2.0 | Minutes of Meeting on 13 February 2020 | KN / CW |
| 3.0 | Plan on a Page | KN / CW |
| 3.0 | Audit replies from T&B’s on response | KN/CW |
| 4.0 | Join Up Communication to T&B’s March 2020 | KN / KR |
| 5.0 | IVP Regional & Forum Reports | IVPs / DC / ER / FC |
| 7.0 | March 2020 Accounts | KN |
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