



## The Chartered Institute of Logistics and Transport

10<sup>th</sup> April, 2014

The Chairman/President

Dear Territory or Branch President

### Nominations for President-Elect

The retirement of our current President, Dr Dorothy Chan and the election of Paul Brooks to President will take place at the end of 2014. It is now time to select the next President-Elect who will take office as President-Elect on 1<sup>st</sup> January 2015 and as President on 1<sup>st</sup> January 2017. On election as President-Elect the person is elected to be a Trustee of the Institute and will sit on the Council of Trustees whilst President-Elect and as President.

These two roles are key ones in the Institute: you become the public face of the Institute; it is to you that the Institute looks for leadership during the years of office. They will be helped and supported by the Secretariat, the International Vice-Presidents and the Council of Trustees. They also chair the International Management Committee as President-Elect and then Chairing the Council of Trustees as President.

The council of Trustees is looking for nominations for President-Elect. We are asking territories and branches to consider carefully whether they have individuals who would be suitable for nomination and willing to stand.

The person will be:

- A Fellow of the Chartered Institute of Logistics and Transport (FCILT) for at least the last 5 years
- Most likely an International Vice-President
- Has been very involved in the workings of the Institute in their own Country Institute Organisation
- Fully supported by their own country organisation. Indeed the country organisation must pay the expenses of their nominee if elected to President-Elect and President the CILT does provide a fund of £5,000 payable against approved travel and supported by approved receipts.
- Able to make the time to chair the IMC, attend the Council of trustees and attend the International Convention. Most COT and IMC meetings can be attended by conference phone but there are at least 2 face to face meetings a year.

It will be expected that the President-Elect and President will be fully involved in the evolving strategy for the Institute and will actively take the strategy to the Territories and Branches.

If you feel you have a candidate who is willing to stand, then please send the nomination to Keith Newton, Secretary General [keith.newton@ciltinternational.org](mailto:keith.newton@ciltinternational.org)

Nominations need to be with Keith by Wednesday April 30<sup>th</sup>, 2014 and should consist of

- Their name, contact details including mobile phone number
- Their date of joining the CILT and their membership number
- The date they were elected to FCILT
- A letter from them setting out their willingness to stand
- A 'manifesto' setting out their vision for the Institute and how they would want to deliver that vision

If their initial candidature is approved then the COT will contact them for clarification of their documents, before discussing & deciding who will be the next President-Elect.

If you have any questions on this, please contact Keith Newton in the first place.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Stephen Rinsler', written in a cursive style.

Stephen Rinsler  
Honorary Secretary and Trustee  
Chartered Institute of Logistics and Transport