



# Minutes International Management Committee

Saturday 2 June 2018; 15:00 local time

The Hotel Doubletree by Hilton, Wroclaw

<b>Present:</b>	<b>Name</b>	<b>Position</b>	<b>Initials</b>
In person	Radzak Malek	IMC Chair, President Elect	RM
	Kevin Byrne	International President	KB
	Stephen Rinsler	Hon. Secretary	SR
	Jan Steenberg	IVP & Trustee	JS
	Alan Jones	Trustee & IVP	AJ
	Romesh David	IVP	RD
	Neville Binning	IVP	NB
	Francis Ehiguese	IVP	FE
	Sunny Ho	IVP	SH
	Teete Owusu Nortey	IVP & Chair Africa Forum	TON
	Finbarr Cleary	IVP	FC
	Aisha Ali Ibrahim	WiLAT Global Convenor	AA
	Vicky Koo	WiLAT Deputy Convenor	VK
	Elliot Price	YP Global Convenor	EP
	Kevin Richardson	CEO CILT (UK)	KR
	Keith Newton	Int. Secretary General	KN
	Jon Harris	Int. Prof. Dev. Co-ordinator	JH
	Ceri Williams	Int. Comms. Co-ordinator	CW
	Jasper Cook	Digital Communications	JC
	Marcin Paweska	CEO CILT Polska	MP
	Abi Sofian (part)	SG CILT Malaysia	AS
	Sharifah Salwa Abu Bakar	CILT Malaysia	SAB
	Joseph Tsui	Hon. Sec. CILT HK	JT

## Apologies

Rupert Nichols, David Pugh, Gilles Legault, Andrew Weatherill, Harriet Leung

<b>No.</b>	<b>Item</b>	<b>Action</b>
<b>1.0</b>	<b>Welcome</b> RM welcomed members to the meeting.	
<b>2.0</b>	<b>Minutes of Meeting on Saturday 3 May 2018</b> The Minutes were passed as an accurate representation of the meeting. Proposed by KB, seconded by SR. The meeting approved the minutes for posting on the international website.	

### 3.0 Convention Programme and IVP Items

KN outlined the programme, agenda and meeting plans for Convention.

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### 4.0 Social Media

CW / JC presented a document examining our social media activity and encouraged members to interact on CILT platforms during and after Convention.

The presentation is available on DMS.

JC and CW left the meeting.

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### 5.0 2019 Convention Invitation

KR outlined the plans and the venue for 2019. An invitation to all convention delegates will be made on Tuesday 5<sup>th</sup> June.

KR raised the need to consider how we bring WiLAT with CILT UK and the initiative with Women in Logistics and the Diversity Forum in the UK.

KN and Richard Atkinson from CILT UK will pick up the planning dimensions of the convention. KN/  
KR

FE raised the importance of visas and clarity of the process. He also requested that costs were considered for delegates to enable attendance.

FC raised the importance of us ensuring International was our focus and that country preferences took second place to International needs.

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### 6.0 IMC and Effective Ways of Working

KN introduced the discussion on how we could make IMC meetings more effective, drawing attention to the deficiencies of the teleconference.

TO said face to face meetings were good but expensive, conference calls were ineffective.

JS said we were not making most use of the abilities around the table and that to seek to have a second face-to-face meeting in a year as well as convention should be our goal.

VK suggested linking this to the China conference in November.

TO also suggested using the regional forum events for an IMC.

FE said that some countries cannot afford to send their IVPs and funding was an issue.

AJ suggested improving the teleconference facility and using Skype Business or similar. KN to investigate further.

KR stated that in the UK they are moving away from elected representative bodies, as those meetings are a challenge. To get people together needs an expert group and UK are looking at how to enable that at a council / board level. KR said it was not necessary to get everyone together but there can be focused groups to tackle specific framed tasks and subjects.

JS said the role of the IMC was the implementation of strategy that had been set at Trustee level. Our task was to enable the IMC to be more effective in this.

RM said we needed to drive income to enable more frequent face-to-face meetings and with income we would not have an issue.

AA stated that government recognition was critical. She proposed that we seek to drive this at International level rather than leave countries alone to take up this task. If CILT did this globally from International this would position us better across the world.

KN

KN to review teleconferencing options and examine the costs and practicalities of face-to-face meetings.

## **7.0 Any Other Business**

### **7.1 YP Meeting Plans & Output**

EP outlined the intention to review critically the role and name of the YP's globally. He requested input from the IMC members over the next few days and involvement in the session.

EP to summarise the recommendations in a paper to IMC for the next IMC meeting on 6<sup>th</sup> September.

Decisions to be taken to COT on 20<sup>th</sup> September.

### **7.2 WiLAT Meeting & Outputs**

AA stated that WiLAT was doing well globally with a wide number of activities and initiatives across many countries. There were also some challenges and in particular, many countries were not supporting their chairpersons to attend convention. Only a very few were here in Poland. She asked for views on how we might achieve this.

VK asked for greater recognition and support for the growth of WiLAT, which continues to promote CILT membership and integration.

KN will provide the September meeting with analysis of support from countries for WiLAT attendance.

RM restated the IMC principle that countries should support both the chairperson of each country and the WiLAT and YP chairpersons to attend convention.

## **8.0 Date of Next Meeting:**

Thursday 6 September 2018; 12:BST; 11:00 GMT;

Transaid, London / Teleconference