



HELP Initial Programme for 2008

A very happy new year to you all!

The following dates have been conformed for the initial **HELP** activities in 2008.

HELP Steering Committee Meetings

- Tuesday 22nd January – 10.30am The Old Sessions Building, Clerkenwell Green, London (main agenda items – research funding, job description workshop, newsletter, calendar for 2008)
- Tuesday 15th April – 10.30am Meeting Room, CILT Offices, London (main agenda items – HELP in Europe, OXFAM visit, Technical Support Service)
- Tuesday 17th June – 10.30am Meeting Room, CILT Offices, London (main agenda items – CILT Conference,)
- Tuesday 23rd September – 10.30am Meeting Room, CILT Offices, London (main agenda items – logistics assessment workshop, calendar for 2009)

If you have other agenda items you would like discussed at the Steering Committee meetings please let me know.

HELP Forum Meetings

- Tuesday 18th March – 10.30am Board Room, CILT Offices, London **Humanitarian Logisticians Job Description Workshop** (in conjunction with the CILT HR Directors Forum)
- Tuesday 20th May – 10.30am **OXFAM Disaster Response Warehouse**, Bicester
- Tuesday 14th October – 10.30am The Old Sessions Building, Clerkenwell Green, London **Standardised Logistics Assessment Workshop**

Put these dates in your diaries now!

HELP working groups might arrange meetings outside of these dates and continue their work through email and telephone discussions. Other meetings, forums and workshops can also be arranged.

For locations, travel directions and details of public transport for these venues please follow these links;

- The Chartered Institute of Logistics and Transport (UK) 22 Greencoat Place London SW1P 1PR (see <http://www.ciltuk.org.uk/pages/directions>)
- The Old Sessions Building, Clerkenwell Green, London, EC1R 0NA, near (see <http://www.sessionshouse.com/location.html>)



I would also like to use this opportunity to bring you up to date with a couple of other HELP developments;

- **RedR** – Maggie Heraty, Mike Whiting and Bernard Auton attended the RedR “Futureshocks” conference in December and RedR AGM. We made contact with a large number of organisations that want to work with HELP. These are being followed up at the moment and include opportunities to work more closely with RedR, other major NGOs and United Nations.
- Pete Glasper is a humanitarian logistician who has worked with GOAL, IMC, Merlin and others. He volunteered some time to HELP and has done some excellent work reviewing **job descriptions for humanitarian logisticians**. We will be combining his research with that done last year, for the Job Descriptions workshop scheduled for March. If you would like assist with that workshop please let me know. (Pete has just gone on a mission to Zimbabwe so cannot be contacted for a while)
- Julie Gill from Unipart Logistics has kindly volunteered to collate and distribute the **HELP updates**. She is working on designs and a schedule but I’m sure she would like assistance, particularly with content - so please feed her stories, articles and ideas. Julie can be contacted at +44 (0)7789 061985 and [Julie X Gill@unipart.co.uk](mailto:Julie.X.Gill@unipart.co.uk)
- Rod Hogg the Logistics Manager at the **Oxfam Logistics Warehouse** in Bicester has kindly offered to host a visit for **HELP** on Tuesday 20th May. I had the opportunity to visit their facility in November and learned more about the design of buckets than I thought possible! The opportunity to see the water treatment capability of OXFAM was one of the highlights of the visit and I would urge you to attend.
- There are two **HELP** articles in the February issue of Focus

We have had volunteers to lead work in the development of supervisory skills for humanitarian logisticians, have submitted applications for research funding, been asked to provide technical support for humanitarian logisticians working in the field, benchmark HELP with other professional associations working in the humanitarian sector and contribute to the development of **HELP** groups in other countries. More details on these developments as they are confirmed – watch out for Julie’s next **HELP** Updates!

If there are areas where you think **HELP** can assist you, you know of organisations that would like a presentation on **HELP**, and/or you would like to participate more in **HELP** activities (especially to lead initiatives) please contact me as soon as possible!

I look forward to working with you soon.

Bernard Auton FCILT
Chairman - **HELP**
HELP@ciltuk.org.uk
07887 653117